



*Join Dale Carnegie Training For
This Special And Unique Event*

Time Mastery Seminar



If you could reduce wasted time by 5 minutes every hour, productivity would jump 8.3% each day. It is now possible by attending our powerful new Time Mastery Seminar – a seminar that can teach you (and your staff) how to become more efficient AND effective each day.

If this is something of interest to you and your staff, then our Time Mastery Seminar is a “must-attend” event.

All Attendees Will Be Placed Through Our Self-Assessment Time-Management Tool (\$50 value).

How would you like to test your time-management effectiveness? If you do, then you need to attend our Time Mastery Seminar as it will help you to evaluate these critical areas of time management:

- Attitudes
- Planning
- Written Communications
- Goals
- Scheduling
- Delegation
- Priorities
- Interruptions
- Procrastination
- Analyzing
- Meetings
- Team Time

We Can Help Maximize Your “Time.”

The advantages of efficient time management go beyond squeezing more tasks into the workday. In companies with successful time-management strategies, teams meet project deadlines more often, and managers spend more time pursuing opportunities — and less time struggling with paperwork or attending unproductive meetings. These organizations serve more customers without adding staff, equipment and office space.

In today’s streamlined, fast-moving workplace, it is more important than ever to make the most of every day. The Time Mastery Seminar helps individuals and teams develop customized strategies for improving productivity and increasing efficiency.

Time Mastery Seminar Program Overview

Investment: **\$350**

You will learn by attending this Time Mastery Seminar:

- How to free up 1 hour per day.
- Identify ways to use time more effectively and avoid the things that make you ineffective.
- How to create a specific plan to help you improve your time management skills.

For More Information About This Specially Designed Seminar, Call:

(225) 274-2460

Or email us at

Tyler.Winner@DaleCarnegie.com

If your business has 50 people or less and has been in business for 3+ years, contact us on how you might get this seminar for \$100.

To register, visit the link below:

http://batonrouge.dalecarnegie.com/events/time_mastery_seminar